**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

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 **AGENDA.**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **(Courtesy of the Belton Bros Ltd)**

 **on WEDNESDAY 16th OCTOBER 2024 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors:

ii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss SPC acceptance of reasons for absence:

**3. Declarations of Interests**:

i **To receive all declarations of interests** including dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum:** ( 5 min per person only )

 Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**5. To receive the Minutes of the Meeting of the 26th June 2024.**

 To resolve the Minutes:

**6. Matters arising from the Minutes**: (not on the Agenda)

 Item:

**7. Planning consultations:**

 To receive an Application no 24/00475/FUL Mr John Cooper, DIO - Numbers 22 and 23, Church End, Foulness

 Island, Essex, (Replace Insulation, Install Plastic Wrap, and Replace Timber Featheredge Weatherboarding on

 no’s 22 and 23, Churchend).

**8.**  **Finance:**

I To receive an FIPC Financial and Co-op Bank Statements ending 16th October 2024.

ii The above financial statement balances to be agreed by Councillors …………………and ……………….

iii To receive an Clerk’s report: the External Audit progress to (PKF-EX0190) re: Exemption status for 2023-24 .

iv To receive Cllr: Holyland’s invoice for the purchase of 20 litres of fuel for Mr P Carr’s grass work.

v To agree a payment transfer 2nd July 24 to B Summerfield re: Salary @ £178-37.

vi To agree a payment transfer 2nd July 24 to Mr J Watson re: AGAR Internal Audit 23-24 x £190-00.

vii To agree a payment transfer 2nd July 24 to EALC re: Subscription 24-25 x £73-70.

viii To agree a payment transfer 2nd July 24 to ROSPA re: Churchend Play space report x £93-60.

ix To agree a payment transfer 2nd July 24 to HMRC re: PAYE-RTI 1st Quarter 24-25 x £133-77.

x To agree a payment transfer 2nd July 24 to EALC re: Annul Subscription x £73-30.

xi To agree a payment transfer 2nd August 24 to B Summerfield re: Salary x £178-37.

xii To agree a payment transfer 2nd September 24 to B Summerfield re: Salary x £178-37.

xiii To agree a payment transfer 1st October 24 to B Summerfield re: Salary x £178-37.

xiv To agree a payment transfer 7th October 24 to HMRC re: 2nd quarter 2024-25 PAYE-RTI x £133-77.

xv **Foulness Island Parish Council Co-operative Bank accounts:**

 **1) Business Account Balance:**  **26/06/2024** **£ 816-28.**

CREDITS: Interest x £ 6-61

 DEBITS: None.

 **Business Account Balance:**  **16/10/2024** **£ 822-89.**

 **2) Community Direct Plus Account Balance: 26/06/2024 £1,724-03.**

**CREDITS:** Bacs payment RDC second precept payment x £2,000-00.

 ………………. **SUB: £2,000-00.**

 **£3,724-03.**

 **DEBITS:**

 02/07/24 B Summerfield. (Clerk’s Salary July 24) £ 178-37.

 02/07/24 Mr J Watson AGAR Internal Audit 2023-24 £ 190-00. 16/07/24 EALC Subscription 24-25 £ 73-70.

02/07/24 ROSPA Churchend Play space report £ 93-60.

 02/07/24 HMRC PAYE-RTI First quarter 2024-25. £ 133-77.

 16/07/24 EALC Annual subscription £ 73.30.

 02/08/24 B Summerfield. (Clerk’s Salary August 24) £ 178-37.

 02/09/24 B Summerfield. (Clerk’s Salary September 24) £ 178-37.

 02/10/24 B Summerfield. (Clerk’s Salary October 24) £ 178-37

 02/10/24 HMRC PAYE-RTI 2nd quarter 2024-25. £ 133-77.

 ……………….. **£1,337-92.**

**Community Direct Plus Account Balance: 16/10/2024 £2,386-11.**

xvi The above copies of receipts of income, payments and transfers to be ratified/co-signed by councillors:

xvii To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

 transfers.

 Proposed by Councillors: ………………………, seconded by …………………… and agreed by all.

**9.**  **Correspondence:**

i To receive an email from the MP Mr Bayo Alaba re: the FIPC letters of concerns re: QQ administration.

ii To receive the QQ ‘Foulness Residents’ Updates: July/August/September/October 2024.

iii To receive the ‘Foulness Island Newsletter’ of July/August/September 2024.

iv To receive an email from Mr Gary Kinch, Film Officer, Essex Film Office re: FI filming and intro to QQ.

v The Clerk has requested the RDC to install the Bus shelter bins with lids.

vi The printed publications and General Information received by the Clerk are available on demand.

**10. The Parish Council Burial Ground:**

 i To receive the Clerk’s letter to a farmer re: a requested estimate to reduce the Burial ground hedge.

 ii To receive Councillor Mrs F Giles research re: restoration of the wording on the War Memorial.

 iii To receive an email of requests’ from a resident re:

 i a small remembrance plaque to go on a personally planted walnut tree in the Burial grounds.

 ii a request to stop the use of weed killer around the graves.

 iv To receive the Clerk’s report re:

 i an enquiry for the purchase of a Burial Plot.

 ii To discuss a received Burial Plot payment of £380-00.

**11.**  **Streetlights:**

 Councillor reports:

**12.**  **Highways:**

 Councillor reports:

**13.**  **Website:**

 The website to be further updated with the inclusion of this meetings’ information.

**14.**  **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**15.**  **The next Foulness Island Parish Council Meeting:**

 **To agree:** **WEDNESDAY 4th / 11th DECEMBER 2024. (PRECEPT)**

**11th October 2024. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**